EMBASSY OF AUSTRIA August,7,2024

Köybasi Cad. No. 46,  
34464 Yeniköy,  
Istanbul

With this letter, I am pleased to introduce myself and to inform you for my visa application which is for attending 37th European congress of pathology. I am a medical doctor currently working and also training as a pathology resident at ……. University Faculty of Medicine, Department of Pathology since ……. I am graduated from ……. University, Faculty of Medicine in …….. Then I took the speciality exam in …… and was accepted to the department of Pathology at …… University.

I have always been enthusiastic about my studies and trying to improve myself in pathology that’s why I want to attend the congress as it is going to help my career. This year, I submitted a collaborative work from our department to the European Society of Pathology. Then, it’s announced that our study has been accepted as an oral presentation. This year, aforementioned congress will take place in, Vienna, Austria, from September 6th to 10th and on-site attendance is mandatory for abstract authors. After attending the congress, I want to explore the city of Vienna—which I have been very curious about—until September 14. Therefore, my hotel reservations and flight tickets are arranged between September 6 and 14. I would like to inform you that I will be in Austria only during these dates. I had personally covered the conference registration fee, airfare, and accommodation. During my travel, all expenses will be covered by myself. To demonstrate my financial capacity, I have included bank statements and a salary slip from my institution in my application.

I would also like to share that I have previously traveled to ……., ……., and ……. to attend the earlier pathology congresses. The visas I obtained for ….. and ….., as well as the special (grey) passport I used for ……., are included in my documents. The relevant passport is also in my application file.

I am currently working as a resident at ……. University Faculty of Medicine, and my residency training is ongoing. Therefore, I will return to Turkey immediately after my trip.  
I have read the visa requirements and would like to confirm that I am aware of and will comply with all visa rules.

Thank you in advance for your attention during the evaluation of my application. I would also like to state that I am ready to provide any additional information or documentation if needed.

Yours sincerely,

İsim Soyisim

…….. University Faculty of Medicine Department of Pathology